

UNITED STATES OF AMERICA
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GENERAL SERVICES ADMINISTRATION

DATE: September 16, 1975

National Archives and Records Service
Washington, DC 20408

REPLY TO
ATTN OF: NAA

SUBJECT: Privacy Act Compliance Information: Standard Form 180



Agency liaison representatives for the standard and optional forms program

In accordance with 5 U.S.C. 552a(e)(3) the attached Privacy Act of 1974 Compliance Information has been developed for Standard Form 180, Request Pertaining to Military Records.

The statement should be reproduced by those agencies which use SF 180 and made available with the form beginning September 27.

Eventually SF 180 will be revised to include the Privacy Act Compliance Information. At that time the use of the separate statement should be discontinued.

Claudine Weiher

CLAUDINE J. WEIHER
Forms Liaison Representative

Attachment

PRIVACY ACT OF 1974 COMPLIANCE INFORMATION

The following information is provided in accordance with 5 U.S.C. 552a (e)(3) and applies to Standard Form 180. Authority for collection of the information is 44 U.S.C. 2907, 3101, and 3103, and E.O. 9397, of November 22, 1943. Disclosure of the information is voluntary. The principal purpose of the information is to assist the facility servicing the records in locating, and verifying the correctness of, the requested records or information to answer your inquiry. Routine uses of the information as established and published in accordance with 5 U.S.C. 552a (e)(4)(D) include the transfer of relevant information to appropriate Federal, state, local, or foreign agencies for use in civil, criminal, or regulatory investigations or prosecution. In addition this form will be filed with the appropriate military records and may be transferred along with the record to another agency in accordance with the routine uses established by the agency which maintains the record. If the requested information is not provided, it may not be possible to service your inquiry.